

6. *Default judgment for debt*

This memorandum replaces the former memoranda of the Deputy Master dated 23 September 1988 and of the Acting Registrar dated 27 October 1994.

A default judgment for debt (*Form 60G*) shall contain only 2 sets of figures –

1. the gross amount of the debt, which will include interest if applicable (*R 21.03(1)(a)*); and
2. the total amount of costs (*R 63.08(2)*).

Where interest is to be included in the default judgment, a letter to the Registrar is to be provided detailing how the gross sum of the judgment debt is calculated (*including the number of days claimed*). Interest should be calculated from the date of commencement of the proceeding to the date when the default judgment is filed in the Registry.

Where costs are claimed, a breakdown of those costs is also to be included in the covering letter and, if service fees are claimed, a copy of the receipt for payment of those fees is to be attached. If the service fee exceeds \$75.00 (*for 2 attempts*), an explanation as to why the greater amount is reasonable should be included.

Any default judgment which does not comply with this memorandum, and with the Rules (*eg requirements for affidavits proving service of the Writ on the defendant or the default of filing a defence*), will be rejected.

27 May 1999