

# APPLICATION FOR ACCESS SUPREME COURT BUILDING, DARWIN

To: Sheriff of the NT  
Darwin, Northern Territory  
GPO Box 3946, Darwin 0801

Email to: [AGD.Sheriff@nt.gov.au](mailto:AGD.Sheriff@nt.gov.au)

<b>Organisation</b> Organisation: Address: Description of organisation: ABN:	
<b>Public Liability Policy</b> Insurer: Policy No:	
<b>Contact Officer</b> Name: Phone: Mobile: Email:	
<b>Reason for Access</b> Nature of function Area of building required	
<b>Date &amp; time of Access</b> Date: Time(s):	to
<b>Will prior access be required?</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, Date: _____ Time: _____
<b>Estimated number of persons attending</b> Adults: Children:	
<b>Will refreshments be served?</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> If yes: Food <input type="checkbox"/> Tea/Coffee <input type="checkbox"/> Alcohol <input type="checkbox"/> Beverage charge? Yes <input type="checkbox"/> \$ _____ No <input type="checkbox"/>
<b>Will an admission fee be charged?</b>	Yes <input type="checkbox"/> \$ _____ No <input type="checkbox"/>

## OFFICE USE ONLY

- APPROVED
- NOT APPROVED
- ROOM CONFIRMED

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

