



ALICE SPRINGS

Supreme Court of the Northern Territory

Dear Juror

You have been selected for jury service in the Alice Springs Supreme Court.

Enclosed is a pink **Summons to Juror**, which provides important information as to the date and time that you are required to attend for jury service, your unique juror number (referred to as your 'Personal ID'), and the jury panel to which you have been assigned.

You must comply with the Summons by completing and returning the bottom portion of the Summons headed 'Acknowledgement of Receipt of Jury Summons By' via email to AGD.ASJury@nt.gov.au. Alternatively, you can return it when you attend the Alice Springs Supreme Court at the date and time stated therein. Failure to comply with a Summons may result in prosecution.

Jury Service typically runs for a period of 4 to 6 weeks from the date stated in the Summons. When you attend the Supreme Court, the Jury Manager will conduct a jury induction to deliver important information about jury service. Thereafter jury selection may occur so you must be ready to sit on a trial from that date and time. Otherwise, you will be advised when to phone the free-call jury information number (this is usually after 5.00pm on a Friday) to find out the date and time when you are required to attend for jury selection. The number to phone is 1800 064 619.

If you are unable to attend jury service at the stated date and time you should immediately advise the Alice Springs Supreme Court Registry and follow their instructions.

If you are of the opinion that you cannot serve as a juror because you are not qualified, exempt or have sufficient cause to be excused, you should immediately advise the Alice Springs Supreme Court Registry and provide a statutory declaration setting out your reasons with any supporting evidence annexed. Your statutory declaration must be provided at least 2 **business days** before the date and time stated in the Summons. For example, if you are to attend for jury service on Monday at 9.00am you must have



Supreme Court of the Northern Territory

submitted your statutory declaration by close of business Wednesday at the latest. Statutory declarations received after this date and time will not be accepted.

You must attend for jury service unless you have been advised by the Sheriff (or their representative) that you are not required to attend.

Where do you need to attend for jury service?

You must report to the Supreme Court, 14 Parsons Street, Alice Springs (opposite Alice Springs Plaza where Target is located) at the date and time stated in your Summons. You will move through security screening and then present your jury summons and/or photo identification to have your identity checked and attendance recorded before entering the courtroom. You should attend the Supreme Court wearing neat, casual clothing and suitable footwear. It is advisable to also bring a light jacket or cardigan with you.

What if I have questions about jury service?

Further information about jury service, including 'frequently asked questions'. is available on the Supreme Court website at <https://supremecourt.nt.gov.au/jurors>, or you can contact the Alice Springs Supreme Court Registry on:

Phone: (08) 8951 5711

Email: AGD.ASJury@nt.gov.au

Address: Alice Springs Supreme Court
14 Parsons Street, Alice Springs (opposite Alice Springs Plaza where Target is located)

Yours faithfully,

Jury Manager, Supreme Court